

Safeguarding information for Coaches, Parents, Chaperones and Athlete support personnel at the 2024 Europe Triathlon Cup.

As a Coach/parent/chaperone/athlete support person at the European Junior Cup we need to give you the following Safeguarding information as there will be junior athletes (under 18) in attendance.

Event Safeguarding Lead Officers

The following people have been appointed as Safeguarding Leads for this event:

Name: Niamh O’Gorman

Contact number: +353 87 3627106 PLEASE SAVE THIS NUMBER TO YOUR PHONE.

Email: niamh@triathlonireland.com

Name: Mary Crosbie

Contact number: +353 873793721 PLEASE SAVE THIS NUMBER TO YOUR PHONE.

Email: mary@triathlonireland.com

Please feel free to contact Niamh or Mary at any time with any questions or concerns.

Event Safeguarding Policy Document

[Please find the policy document here.](#)

Safeguarding responsibilities

All coaches, parents, athlete support personnel and chaperones are responsible for safeguarding at the event. This means creating a child centred environment, following Triathlon Ireland policies and reporting on anything that occurs which has or may put a child at risk or contravenes the Triathlon Ireland code of conduct. Coaches and Athlete Support Personnel have the responsibility to ensure athletes are safe at all times during their trip. They should:

- Be available to athletes at all times.
- Read and abide by the safeguarding policy and protocols for the event.
- Know how to contact emergency assistance if required.
- Hold medical information relevant to their athletes.
- Be available to chaperone if their athlete is selected for Anti -Doping tests.

Accommodation

Athletes travelling to the event will stay in accommodation with their team and coaches/chaperones. Coaches and chaperones travelling with young athletes have a

duty of care for their athletes and are responsible for their athletes welfare while they are in the accommodation and at all times on the trip. TI guidelines outline the following in line with best practice in relation to travelling with young athletes.

- Coaches and chaperones who are not the athlete's parents should not share a room with a junior athlete.
- Coaches and chaperones who are not the athlete's parents should not be alone with the junior athlete in either the coaches room or the room of the junior athlete.
- Any interactions, discussions, maintenance work on bikes etc. should take place in a common area.

Photography

TI requests express permission from parents/carers for photography at events. If you have not completed the form, please find it [here](#).

A person will be appointed to take photos/film. Please do not take photos or videos of underage athletes who are not in your care. There are protocols about what images can be used and how they can be used.

[See our photography policy here.](#)

Missing Young People

If a participant is reported missing the [missing child protocol](#) should be followed.

Key points:

- As soon as it is noticed or reported that a young person is missing Safeguarding Lead should be informed.
- Marshalls on the course to be alerted via Zello/walkie talkie and information gathered regarding the last whereabouts and description of the young person.
- Marshalls should only leave their post to search if it is safe to do so and if they are instructed to do so.
- Junior volunteers or other young athletes should not be part of the search.
- If the young person isn't found in the immediate vicinity then police will be informed within 20 minutes to ensure cars leaving the area can be checked.
- Safeguarding Lead to be informed immediately when young person is found.

- If a volunteer, marshall or staff member finds themselves alone with a young person they should alert the safeguarding lead and stay in an open area with the young person until assistance arrives from the safeguarding team.

Injuries on the course

If a young person is injured or needs assistance on the course, medical support should also be alerted immediately as well as the safeguarding lead. If they need assistance before the medical team can arrive then consent should be granted before assisting the young person in any way (if this young person is not in your care). If the situation is life threatening and the young person cannot give consent due to loss of consciousness then medical attention should be given as soon as possible after calling for assistance. The Safeguarding lead will contact the coach/chaperone travelling with the young person and either the chaperone or one for the safeguarding team will accompany the young person while they receive medical assistance. Please ensure you have provided any relevant medical information in advance on [this form](#).

Changing Areas and Athletes lounge

The changing area is for athletes only, coaches, athlete support personnel, chaperones, staff or volunteers will not be permitted to enter the changing area.

There will be specified time for athletes to use the changing areas and showers. Athletes may not enter the changing area outside of the specified time. There will be an allocated area for an athlete lounge which coaches, athlete support personnel and chaperones can also access.

Anti Doping

Sport Ireland will be conducting Anti Doping testing at the event. Young people under 18 will need a chaperone in attendance during tests. Coaches, athlete support personnel and chaperones should be near the finish line in anticipation of this. Triathlon Ireland can also provide appropriately vetted and trained male or female chaperones if required.

Reporting Incidents or Concerns

Any incident or concern observed or experienced must be reported to the Safeguarding leads as soon as possible particularly if a young person is in immediate danger or at risk.

- Recognise - You have a concern, notice a problem or receive a direct disclosure.

- Respond - Reassure the individual, tell them what you will need to do and that you must pass
- on the concern.
- Refer - Make contact with the Event Safeguarding Lead.
- Record - Who, what, where, when – use the reporting form to record the information.

Reports can be made in the following ways:

- On the day of the event a report can be made directly to the Safeguarding leads.
- Prior to or after the event a report can be made via email or phone call to the Safeguarding Leads.
- If there is an incident where a child is in immediate danger outside of the event you can contact the statutory authorities. The Gardaí (police) can be contacted in the event of an emergency by dialling 999. The Safeguarding lead should still be informed of the incident.

Note: it is not an individual's responsibility to decide whether or not a child or young person has been abused. It is the responsibility of everyone to ensure that all safeguarding concerns(including those that may have been managed/responded to within the sport) are reported to the safeguarding leads to ensure a whole event picture is available

Non Safeguarding Incidents/Accidents

Any other concerns related to young athletes at the event should also be reported to the Safeguarding Lead. This could include:

- Accidents
- Injuries
- Incidents where a young athlete has had to drop out of the event
- Code of Conduct concerns
- An incident between two athletes
- Medical incident
- Anti Doping incident

Legal and Illegal Substances

The Europe Triathlon Cup is a high-profile event for young people. Athletes, coaches, athlete support personnel volunteers and staff are not permitted to consume alcohol or take any illegal substances at the event.

Criminal/anti-social behaviour

No type of criminal activity will be tolerated at the Europe Triathlon Cup. Appropriate action (i.e. referral to the Police) will be taken which could result in criminal charges being made against the offender if criminal activity is observed or suspected.

Smoking (this includes cigarettes, e-cigarettes, cigars etc.)

In order to promote a positive image; Athletes, coaches, athlete support personnel, volunteers and staff that smoke will not do so in the presence of athletes or young volunteers whilst at the event or at the event HQ.

Code of Conduct

Triathlon Ireland has a code of conduct -set out below- which all attendees at junior events are expected to abide by. The key message is to understand we are trying to create a safe, young person centered environment.

Coaches/Chaperones/Athlete Support Personnel/Parents/Carers Code of Conduct
We want all coaches and support staff to have a positive experience within the parameters of this Code of Conduct

I am aware that I am an ambassador for my country's federation and I take full responsibility for my actions. I have read this code of conduct, I understand the points set out below and agree to comply fully with them.

Any breach of this code of conduct could result in being sent home from the 2024 Europe Triathlon Cup and being subject to disciplinary action from the home country federation/Triathlon Ireland/Europe Triathlon/Statutory authorities which could jeopardise future participation within the sport.

Coaches/Chaperones/Athlete Support Personnel/Parents/Carers will:

- Respect the rights of the athlete in my care plus all the other athletes, officials, staff and volunteers.
- Promote relationships with athletes, officials and others that are based on openness, honesty, trust and respect.
- Wear their accreditation (outside their clothing) for the duration of the event.
- Will demonstrate proper personal and professional behaviour at all times, providing a positive role model for the athletes and young officials. This includes what they do

outside of my role.

- Will respect the differences between everyone at the Europe Triathlon Cup in terms of age, gender (including transgender), ethnicity, religious beliefs, sexual orientation or disability.
- Will promote themselves in a positive light by not smoking (cigarettes or e-cigarettes), possessing, consuming or supplying alcohol, illegal and/or performance enhancing drugs, using or promoting the use of bad or offensive language for the duration of the trip while young people are in their care.
- Will not leave the athlete for whom they are the support staff/carer at any point during the trip and will ensure there is adequate supervision and support at all times.
- Will respond to any concerns about a child's or young person's welfare, working in partnership with others in the young person's best interests.
- If a child or young person shares their concerns, listen, stay calm, not make judgements or false promises and will in a timely manner inform the Event Safeguarding Lead.
- Will report any concerns to the Event Safeguarding Lead.
- Will cooperate with recommendations from medical and ancillary practitioners in the management of a child's medical or related problems
- Agree to abide by the Triathlon Ireland Safeguarding policies and procedures as well as the relevant Irish legislation while in the country for the Europe Triathlon Cup.
- Will not allow or engage in inappropriate physical contact of any kind or make sexually suggestive comments about or to a child or young person.
- Will not undermine the recommendations from medical and ancillary practitioners in the management of a child's medical or related problems
- Will not allow or engage in bullying behaviour, rough physical games, sexually provocative games.
- Will not exert undue influence over a participant in order to obtain personal benefit or reward.
- Will not take part in activity that will bring the Europe Triathlon Cup into disrepute
- Will not post or share on social networking sites or websites images or text that is harmful, abusive or that is in breach of the relevant policies, procedures and guidance set out by Triathlon Ireland and Europe Triathlon.