



WORLD TRIATHLON

Constitution Committee Meeting Minutes

June 23th, 2020 – Skype

Participants:

- Legal and Constitution Committee
 - Bernard Saint-Jean – Chair of the Committee
 - Johan Druwé – Secretary of the Committee
 - Ian Howard, World Triathlon Executive Board Representative
 - Antonio Arimany – World Triathlon Secretary General
 - Gale Bernhardt – Member
 - Jeanne Courbe – Staff liaison

Not present, excused:

- David Ferrier – Member
- John Moon, – Member
- Aoife Nash – Member

- Audit Committee
 - Jamie Gordon, Chair of the Audit Committee
 - Beth Friberg, Member
 - Boubacar Gaye, Member

Duration: 45 minutes via Skype.

**For ease of minute taking only first names of the members will be referred to in the minutes. You can see full names above*

Discussion Items:	Action Items and notes:
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<p>Discussion: Audit Committee role and mission</p>	<ul style="list-style-type: none"> ▪ Document drafted by the Audit Committee and had been shared by Jamie to the Legal and Constitution Committee. It is considered as a guide for the Audit Committee ▪ Jamie considers that the Constitution is the main document where every Committees should have a deep term of references about the role, responsibilities, how the Committee do its work. ▪ For a constitutional point of view, it is acceptable to have the all the references in the Constitution to detail how the Committees go. ▪ Legal and Constitution Committee agrees on that idea, also add that it is important to put more and more in the Constitution to ensure it could exist and everybody knows and have access to the rules. ▪ Antonio specifies: since 2015 there were many changes of the terms and reference of the Audit Committee. What role should play today the Audit Committee? Everybody agrees the Audit Committee pay more intention to the procedure World Triathlon has internally. It is probably missing in the review of the Audit Committee. ▪ The first step that World Triathlon has to follow is to introduce within the Constitution the role and responsibilities of the Audit Committee as World Triathlon has in its Constitution for the other Committees. The term of reference of the Audit Committee should be defined in the Constitution. Document shared by Jamie is good. ▪ Question raises about changing the name of the Committee, which doesn't seem to be important. ▪ Ian agrees with Antonio. However, Ian wants to add that the description of the activities of the Audit Committee in the Constitution should not be vague. ▪ The Audit Committee could have a wider mission and not be restrictive of the revision of the process. ▪ Johan proposes to put the minimum of requirements in
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the Constitution for the Audit Committee: what it can do and what it allows to do.

- Bernard asks to everybody if the text proposed by Jamie could be considered as the minimum requirements for the Audit Committee that will be included in the Constitution?
- Jamie adds that any Audit Committee member should seat aside on, and not been controlled by the person supposed to be auditing by the Audit Committee.
- Antonio clarifies that the term of reference is more in accordance with what the Executive Board is saying now.
- Johan reminds that every Committees within World Triathlon is independent because of the way of its election: by Congress and so independent from the Board.
- Proposing to the Audit Committee to send the final draft of the text suggests by them. Antonio will present it to the Executive Board will all the other changes proposed by the Legal and Constitution Committee.
- Ian suggests the same process as the Legal and Constitution does: after presentation to the Board, a revision of the English and the grammar of the text.
- Everybody agrees on the process.



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Minutes by Jeanne Courbe, staff liaison of the Legal and Constitution Committee.

Meeting Closed